

DATA CAPTURE FORM FOR THE REGISTRATION OF ZONE USER IN AN ESTABLISHED SPECIAL ECONOMIC ZONE

**SECTION 1 - GENERAL BUSINESS INFORMATION**

1. Application date:

2. Name of SEZ Developer:

3. State the name of the SEZ (location):

4. SEZ Developer's Control Number:

5. Name and full address of applicant firm/ company (IN BLOCK LETTERS)

Company Name:

Address:

Building No. and Street Address

Town/City

Parish

6. Name and address of Authorised Representative for the Zone User application

Name:

Address:

Building No. and Street Address

Town/City

Parish/Postal Code

Country

7. State the name of the Sponsor /Registered Head Office in case local company is part of Multi- National Corporation (MNC)

Company Name:

Address:

Building No. and Street Address

Town/City

Post/Zip Code

Country

8. Are you an existing Jamaican Company under the Companies Act, 2004 (Act 10 of 2004)?

Y ☐

N ☐

8. (b) If yes, select the form of the Articles of Incorporation:

1. A company limited by shares

☐

2. A company limited by guarantee and not having a share capital

☐

3. A company limited by guarantee and having a share capital

☐

4. An unlimited company having a share capital

☐

5. Partnership

☐

6. Sole Proprietor

☐

7. Other (please specify)

☐

9. Non-Resident Jamaican Company?

Y ☐

N ☐

10. Taxpayer Registration Number (TRN):

11. General Consumption Tax Number (GCT):

12. Tax Compliance Certificate Number (TCC):

## SECTION 2 - EXISTING AND/OR PROPOSED PROJECT BRIEF

13. Has the applicant ever been denied approval to operate as a SEZ entity?

Y ☐

N ☐

If yes, please provide date of application and type of project proposed

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14. Does your company have any other location(s) with SEZ/Free Zone status?

Y ☐

N ☐

14. (b). If yes, please give details

SEZ Developers Code/Location	Description/Type of Activity
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

15. Address of Leased Premises

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Lot/Building No. and Street Address

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Town/City

Parish

15. b. State lease term:

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Years

15. c.	Volume:	<input type="text"/>	Folio:	<input type="text"/>
15. d.	Floor No./s	<input type="text"/>	<input type="text"/>	
		<input type="text"/>	<input type="text"/>	

### SECTION 3 – INVESTMENT AND FINANCIAL INFORMATION

#### 16. Estimated Level of Investment (USD):

##### i. Infrastructure

a. Building/facilities	US\$	<input type="text"/>
b. Equipment	US\$	<input type="text"/>
c. Machines	US\$	<input type="text"/>
d. Total	US\$	<input type="text"/>

##### ii. Source(s) of finance

a. Loan (Bank, Government, Private Institution)	
b. Personal Funds	
c. Shareholders	
d. Other	<input type="text"/>

## SECTION 4 - EMPLOYMENT INFORMATION

### 17. Projected labour requirement over a three-year period

Year	Direct	Male	Female	Local	Foreign

## SECTION 5 - ZONE USER'S UNDERTAKING

To be completed by the prospective Zone User and forms part of the Authorization that will be provided by the Authority upon approval of the Zone User application.

1. I hereby confirm that the Board of Directors has authorized the filing of this application in accordance with the terms thereof.
2. I have read the Special Economic Zone Act 2016, (No 7 of 2016) and SEZ Regulations, 2016 and the Rules as adopted by the JSEZA and commit to abide by the provisions thereof as well as amendments thereto.
3. I declare that to the best of our knowledge, that the project is economically, technically, and financially sound and have provided the Authority with the project business proposal.
4. I declare that the company is capable of operating, on a sound and efficient basis, and agree to conduct further negotiation towards contributing to the objectives of the Jamaica Special Economic Zone Authority.
5. I declare that the company shall submit annual reports and other information, pertaining to its activities in the Special Economic Zone as the Authority and/or Jamaica Customs Agency may require.
6. I hereby undertake to abide by the provisions of the Special Economic Zones Act, 2016 and Regulations/Rules and Orders made thereunder.
7. I hereby declare that to the best of my/our knowledge the applicant and their shareholders/directors are not engaged in money laundering or other financial crimes, the financing of terrorism, or the manufacture or proliferation of weapons of mass destruction or other criminal activity;
8. I will abide by any other condition, which may be stipulated by the Government of Jamaica.
9. I acknowledge that this application and its approval is subject to due diligence and regulatory approvals.
10. I declare that neither the company nor any of its director/shareholder have been debarred from applying for or receiving any Letter of Approval, Letter of Authorisation, Developers Agreement and Operating Certificate as prescribed by the Special Economic Zone Act, 2016 (No. 7 of 2016)
11. I fully understand that any Zone User Authorization granted to the company on the basis of the statement furnished is subject to cancellation or any other action that may be taken having regard to the circumstances of the case if it is found that any of the statements or declarations made therein are incorrect or false. An affidavit duly sworn in support of the above information is enclosed.
12. I hereby declare that the above statements are true and correct to the best of my/our knowledge and belief and I/We sincerely declare and affirm that this application and that any exhibits and/or annexure submitted with this application and their content is true.

**Applicant signature and certification**

Name of declarant for Zone User application:

Title of declarant for Zone User application:

Telephone No.:

E-mail Address:

Official Seal/Stamp

Signature: \_\_\_\_\_

Date:

Notary Public Name: \_\_\_\_\_

Official Seal/Stamp

Signature: \_\_\_\_\_

Date:

## SECTION 6 - DEVELOPER'S UNDERTAKING

To be completed by the Special Economic Zone Developer

Developers Name:

Letter of Approval No. and Date

/

SEZ Developer's Agreement No. and Date

/

SEZ Developer's Control Number

1. I hereby certify that the application of the named company above meets all the eligibility requirements of a SEZ Zone User under the SEZ Act 2016 and Regulations and as such recommend to the Jamaica Special Economic Zone Authority for the issuance of a SEZ Zone Users Authorisation and request authorization to enter into a lease agreement with the applicant.
2. I indicate that activities of the Zone User are in keeping with the approved activities for the Special Economic Zone
3. I confirm that the lease agreement is in conformity with the terms and conditions as set out in the SEZ Developers Agreement between the Authority and ourselves.
4. I also confirm that appropriate due diligence in accordance with the standards established by the Authority have been conducted on the proposed applicant.
5. I understand that the Authority shall make its own affirmative determination and that I/We attest that the proposed lease agreement does not violate the public interest or national safety and that the leased premises is not the subject of current or impending legal liability, dispute or contingency; that the proposed activities to be undertaken by the proposed applicant in question constitute SEZ approved activities; and that to the best of our information, knowledge and due diligence the Applicant is not engaged in money laundering or other financial crimes, the financing of terrorism, or the manufacture or proliferation of weapons of mass destruction or other such criminal activity.
6. I shall abide by any other condition, which may be stipulated by the Authority.
7. I fully understand that any Permission Letter/Approval/Authorisation granted to me/us based on the statement furnished, is subject to cancellation or any other action that may be taken having regard to the circumstances of the case if it is found that any of the statements or facts therein are incorrect or false.
8. I hereby declare that the above statements are true and correct to the best of my/our knowledge and belief and I/We sincerely declare and affirm that this application and that any exhibits and/or annexure submitted with this application and their contents is true.



## Developers' signature and certification

Name of declarant for Developer:

Title of declarant for Developer:

Telephone No.:

E-mail Address:

Official Seal/Stamp

Signature:

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Date:

Name of Notary Public/Justice of the Peace:

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Official Seal/Stamp

Signature:

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Date: